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## **Institutional Biosafety Committee (IBC) Policy on UW-Madison New IBC Member Training**

- 1.0 Purpose:** The purpose of this Institutional Biosafety Committee (IBC) policy is to define recommendations for UW-Madison new IBC member training.
- 2.0 Scope:** This policy applies to the University of Wisconsin-Madison Biosafety Committee members.
- 3.0 Related Documents/Resources**
- UW-Madison, Office of Biological Safety - Institutional Biosafety Committee (IBC) Handbook.
  - UW-Madison, Office of Biological Safety - Biohazard Recognition and Control (BRC) Handbook.
  - UW-Madison, Office of Biological Safety - IBC Member Orientation Training Document (BIO-TRN-009).
  - U.S Department of Health and Human Services, National Institutes of Health (NIH) - NIH Guidelines for Research Involving Recombinant DNA Molecules, Sept. 2009.
  - U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC) and National Institutes of Health (NIH) - Biosafety in Microbiological and Biomedical Laboratories (BMBL), Fifth Edition.
- 4.0 Definitions:** Not Applicable.
- 5.0 Roles and Responsibilities:** Not Applicable.
- 6.0 Policy:** This policy was adopted to define recommendations for UW-Madison new IBC member training.

The IBC approved the “UW-Madison New IBC Member Training” on December 1, 2010. The training document can also be found under the UW-Madison, Office of Biological Safety - IBC Member Orientation Training Document (BIO-TRN-009). The IBC voted to require IBC New Member Training of all new IBC members (i.e. all members joining the IBC on or after July 1, 2010), in addition to requiring all IBC members to take the three biological safety training modules required of all PIs and their staff.

Note: The current required courses provided by the Office of Biological Safety, include (1) Biosafety 101-Risk Assessment, (2) Biosafety 104-Safe Use of Sharps, & (3) Biosafety 201-NIH Guidelines; please go to **Learn@UW** to self register for these and other online courses. This computer-based training is available for UW-Madison faculty, staff, and students, as applicable, to take at their convenience.

*Original signed & dated Policies are retained by the Office of Biological Safety*

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Signature  
Professor Susan West, IBC Chair

Date  
03/02/2011