

Institutional Biosafety Committee (IBC) Policy on Principal Investigators' Requests for Reconsideration Process

- 1.0 Purpose:** The purpose of this Institutional Biosafety Committee (IBC) policy is to define the procedure for a Principal Investigator to request reconsideration of an IBC decision on IBC biological protocol assessment, IBC Dual Use Research of Concern (DURC) analysis, and IBC DURC reports.
- 2.0 Scope:** This policy applies to all members of the UW-Madison Principal Investigators (PI), and UW-Madison employees and staff, UW-Madison IBC, UW-Madison Office of Biological Safety (OBS), along with applicable employees and staff of Morgridge Institute for Research (MIR) and WiCell.
- 3.0 Related Documents/Resources**
- UW-Madison, Office of Biological Safety - Institutional Biosafety Committee (IBC) Handbook; found on the OBS website (www.biosafety.wisc.edu).
 - UW-Madison, Office of Biological Safety - Biohazard Recognition and Control Handbook; found on the OBS website (www.biosafety.wisc.edu).
 - U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC) and National Institutes of Health (NIH) - Biosafety in Microbiological and Biomedical Laboratories (BMBL), current version and/or any subsequent revisions.
 - U.S. Department of Health and Human Services, National Institutes of Health (NIH) - NIH Guidelines for Research Involving Recombinant DNA Molecules, current version and/or any subsequent revisions.
 - U.S. Office of Science Policy – National Institutes of Health, Office of Biotechnology Activities, Dual Use Research (<http://oba.od.nih.gov/biosecurity/biosecurity.html>).
- 4.0 Definitions:** Not Applicable.
- 5.0 Roles and Responsibilities:** Not Applicable.
- 6.0 Policy:** Principal Investigators may submit a request for reconsideration of an IBC decision based on the existence of relevant new information not previously provided to the IBC. PIs may submit such requests regarding biological safety protocol reviews, DURC analyses, and/or DURC reports. Upon receipt of any such request, the IBC will prepare a response that must be approved by a vote of the IBC, and forward the IBC response to the PI. The PI may request or be requested to attend an IBC meeting in order to discuss the matter. Per regulatory and policy requirements, the IBC's decision on the request for reconsideration will be final.

Original signed & dated Policies are retained by the Office of Biological Safety

Signature
Professor Susan West, IBC Chair

Date
08/06/2013